

# SAMPLE Orange Vector Freelance Contract

## Portfolio Website Design

This agreement dated X, is made By and Between X whose address is X AND contract designers (Orange Vector) whose address is X.

1. **Design Services.** X hereby employs (Orange Vector) to perform the following contract services in accordance with the terms and conditions set forth in this agreement: The designer will consult with the client X concerning matters relating to the creative management and organization of the design and generally any matter concerned with and related to the project .

2. **Time Devoted by Designer.** It is anticipated the consultant will spend approximately X hours in fulfilling its obligations under this contract. The particular amount of time may vary from day to day or week to week in its duties in accordance with this agreement.

3. **Terms of Agreement.** This agreement will begin X and will end at the completion of the design. Either party may cancel this agreement on thirty (30) days notice to the other party in writing, by certified mail or personal delivery. If this should so occur, X will pay contract designer, (Orange Vector) **50%** of contract fees totaling \$X.

4. The contract designer will perform most services in accordance with this contract at X.

5. The contract designer will be paid at the rate of \$X dollars per hour for work performed in accordance with this agreement. However, the contract designer will be paid a 50% down payment and upon completion of the site the remainder of the fee totaling \$X.

6. **Confidential Information.** The contract designer agrees that any information received by the contract designer from X during any furtherance of the obligations in accordance with this contract, which concerns the personal, financial or other affairs of the company, will be treated by (Orange Vector) in full confidence and will not be revealed to any other persons, firms or organizations.

7. **Legal Information:** The contract designer, Orange Vector will not be responsible, and shall have no liability, for any copyrighted imagery or materials used in the design for the client X. Legal assistance and any legal cost related to this matter will be the financial responsibility of the client, X.

8. **Signatures.** Both the client X and the contract designer Orange Vector agree to the above contract.

Witnessed by:

\_\_\_\_\_ date \_\_\_\_\_  
X/Client

\_\_\_\_\_ date \_\_\_\_\_  
Orange Vector Freelance Design